



ISF Qur'an Institute | www.isfiqi.org

2719 Bellline Rd. Garland, TX 75044

Job Description

Job Title: Lead Quran Teacher

Position Type: Full-Time (11 months)

Location: Garland, TX

Work Hours (tentative): Monday-Friday (7:45am – 5:00pm), Saturday (7:45am-12pm)

Job Overview:

This position will oversee and facilitate the Quran memorization program for both full-time and part-time students of all ages. The position requires a deep understanding of the Quran, Tajweed rules, and teaching methodologies for effective memorization and retention.

Responsibilities and Duties:

- Oversee the Quran memorization program, including curriculum development and instructional strategies.
- Manage and mentor a team of Quran teachers to ensure quality instruction and student progress.
- Set educational goals, memorization milestones, and evaluate program effectiveness.
- Teach the full-time (8am-3pm) and part-time (3pm-5pm) programs.
- Evaluate and recommend supplementary material for Quran-related studies.
- Manage the admissions and enrollment of IQI students.
- Implement students' enrollment process for the new and returning students.
- Developing a positive relationship with the students within the Islamic guidelines
- Evaluate each student and create teaching strategies based on the individual's pace

Qualifications:

- Must be Hafidh of the Quran.
- Must have knowledge of Makharij and Tajweed and be able to teach the students.
- Uphold high moral and ethical standards in line with Islamic teachings.
- Excellent communication and leadership skills
- Must be proficient in English language.
- Must be legally authorized to work in United States.
- Experience is highly preferred.

Please email CV/Resume to hr@bhaprep.org